

ABC COMPANY

TRACTOR WEEKLY INSPECTION CHECKLIST		SECTION: Health & Safety
Revision:	Date:	Page 1 of 1

Date: _____ (Month, Day, Year) Operator: _____

Indicate an X where a problem is detected and a ✓ to indicate no problems visible.

DO NOT OPERATE A MALFUNCTIONING MACHINE!

Before Startup

Item Inspected	✓ or X
Visual	
Clear controls, pedals & steps of mud, grease & other debris	
Engine	
Oil level, clean or dirty	
Rad fluid level	
Fan belt – fuel leaks	
Battery connections – exposed wires, low electrolyte levels, mounting secure	
Lift cylinders L – R	
Loader arms L – R	
3 point hitch – check connections for security, damage	
Tires – proper inflation, wear, damage	
PTO shaft – proper shielding & guarding, rotating freely	

Operational

Item Inspected	✓ or X
Check for unusual noises	
Parking brake – holds against slight acceleration	
Hydraulic controls	
Forward: accelerator	
Steering – moves smoothly	
Brakes – holds, stops vehicle smoothly	
Clutch & Gearshift – shifts smoothly without jumping or jerking	
Reverse: accelerator	
Steering – moves smoothly	
Brakes – holds, stops vehicle smoothly	
Dash Control Panel – all lights & gauges operational	
Lights – all operational	
Oil leaks	
PTO clutch working	
3 point hitch working	

Signed _____
 To be completed by inspector and forwarded to supervisor prior to use

Defects noted above have been corrected.

Supervisor _____ Date _____

CAUTION: This is not a complete list of all items that may require attention. Operators are responsible for ensuring that the tractor is in proper working condition in accordance with manufacturer's specifications.

DO NOT operate tractor if a problem is detected. Report all problems to supervisor immediately. All comments made in reference to any problems should be made on the back of this page and handed to the supervisor.