



**ATTENTION: Elevator Managers & Administrative Staff**

Thank you for your continued support for the work of Canadian Foodgrains Bank. The work that you, as managers and staff of grain elevators, do to collect and process grain donations from farmers and community growing projects, is a valuable contribution to the work of ending hunger.

Enclosed please find information on procedures for handling donations to the Foodgrains Bank, as well as some highlights from our 2009/2010 Annual Report.

We have more information available on-line at [www.foodgrainsbank.ca](http://www.foodgrainsbank.ca).

Every type and bushel of grain, pulses, or oilseeds, will be gratefully accepted.

If you have any questions please contact the regional coordinator in your area, or call our toll-free line (1-800-665-0377). Regional coordinators are also available to speak at one of your field days or customer appreciation events.

Thank you for your continued support.

Sincerely,



**Ellen Paulley**  
Resource Assistant  
Canadian Foodgrains Bank

**Ontario Coordinators**  
David & Kathryn Mayberry  
Ingersoll, Ontario  
Tel. (519) 485-3642  
Fax: (519) 485-2161  
[mayberry@xplornet.com](mailto:mayberry@xplornet.com)



## Donation Procedures for Elevator Managers for Crop Year 2010/2011 Ontario

- A Canadian Foodgrains Bank **Grain Delivery Ticket** should be filled out for each donation. Please be sure to check the appropriate box to indicate which member account of Canadian Foodgrains Bank is to receive the donation. Please also indicate if the grain has been sold (cashed out) or stored, and indicate if through Ontario Wheat Board.
- The donor's **complete address** must be printed on the Foodgrains Bank Grain Delivery Ticket. This ensures the donor receives a tax-deductible receipt. If the donation is from a **community growing project**, record the delivery in the name of the growing project, not in the name of the person who delivered the grain. Also provide the name of the individual who is serving as the project's coordinator.
- The donor gets the **white copy** of the Grain Delivery Ticket. Staple the **yellow copy** to your company's settlement slip and send it to your head office. Your company will forward this information to Canadian Foodgrains Bank with payment for the value of the donation received.
- **Storage Accounts:** You also have the option of setting up a temporary storage account for Canadian Foodgrains Bank. This account will allow you to centralize all donations coming into your elevator and arrange the cash sale of the grain. If you choose to hold grain in storage for us, please send the official grain storage receipt to the Foodgrains Bank office in Winnipeg, along with the yellow copy of our Grain Delivery Ticket. Please fill in the value of stored grain as of the day of delivery for income tax and receipting purposes. Note: *Grain will be sold at the direction of Canadian Foodgrains Bank.*
- **Elevator payments:** Many new and existing growing projects like to show their support by including the name Canadian Foodgrains Bank alongside their project name. As grain deliveries begin arriving, please note when issuing cheques that include the name "Canadian Foodgrains Bank" as the Payee, such payments must be mailed directly to: Canadian Foodgrains Bank, PO Box 767, Winnipeg, Manitoba. Only our bank account in Winnipeg may legally cash/accept payments to Canadian Foodgrains Bank, or operate using the name Canadian Foodgrains Bank. As a legal matter, we must advise



projects not to include our name on bank accounts which are intended to operate locally. We would encourage elevators to issue payment for deliveries in the name of and directly to the local growing project, omitting "Canadian Foodgrains Bank" from the cheque face.

- Once placed into storage in the name of Canadian Foodgrains Bank, decisions about the grain will be made by staff of the Foodgrains Bank.
- **Ontario Wheat Board:** Donors may contribute wheat to the Foodgrains Bank at any agent of the Ontario Wheat Board. Initial price payments and adjustments will be issued by OWB to Canadian Foodgrains Bank. For more information contact the Board at (519) 767-6537 or the Foodgrains Ontario coordinators, David and Kathryn Mayberry.

For further assistance or for additional Grain Delivery Tickets, call the regional coordinator in your area (listed on the front page), or call our office at 1(800) 665-0377 or visit the Growing Project or Donations sections of our website.

**Canadian Foodgrains Bank**

Box 767  
Winnipeg, MB, Canada R3C 2L4  
1 (800) 665-0377  
[www.foodgrainsbank.ca](http://www.foodgrainsbank.ca)  
[cfgb@foodgrainsbank.ca](mailto:cfgb@foodgrainsbank.ca)

*Canadian Foodgrains Bank is a partnership of Canadian churches and church-based agencies working to end hunger in developing countries by increasing and deepening the involvement of Canadians in efforts to end hunger; supporting partnerships and activities to reduce hunger on an immediate and sustainable basis; and influencing changes in public policies necessary to end hunger.*



## Highlights of our Annual Report

Fiscal year April 1, 2009 to March 31, 2010

### Resources

- Gifts of grain and cash donated to Canadian Foodgrains Bank totaled 10.5 million dollars.
- Community growing projects and individual farms donated 18,955 tonnes of grain.
- Over 15,000 acres were harvested by 215 community growing projects.

### Programming

- Foodgrains Bank supported projects were carried out in 32 countries. Approximately 2 million people benefited from the food aid, nutrition programming and development assistance.
- Approximately 35,000 tonnes of food aid and seeds were delivered by Foodgrains Bank members to their overseas partners for distribution.
- The largest recipient countries were Ethiopia, India, Kenya, Pakistan, and Zimbabwe.

### Public Policy

- Canadian International Development Agency announced food security as one of the priority themes for their work and that they will double investment in food security.

- In June 2010, Canada moved into the role of Chair on the Food Aid Committee of the Food Aid Convention, an action which the Foodgrains Bank had strongly supported.

### Public Engagement

- A Food Study Tour visited India and Bangladesh.
- Through the people to people program, visitors from India, Bangladesh, and Pakistan shared their stories across the country.
- The second annual Fast For Change event was celebrated across the country on World Food Day.
- An International Volunteer Exchange Program participant from Guatemala spoke to Canadians across the country.

An electronic version of our annual report will be available on-line at [www.foodgrainsbank.ca](http://www.foodgrainsbank.ca). If you would like to receive a hard copy, or if you're interested in any other printed material, please call our office at 1(800)665-0377.



# Grain Delivery Ticket

CFGB Ticket Number

Date Received (Office Use Only)

<b>Donor (Please Print)</b>	
Name to appear on receipt	Contact ID (Office Use Only)
Growing Project Name	Yes <input type="checkbox"/> No <input type="checkbox"/>
Address	
Postal Code	Phone
Email Address	Donor Producer Number

<b>Commodity Information</b>		
Date Delivered		
Commodity	Grade	Protein
Net Weight of Grain Donation (MT)		Price (per MT)
Total Value of Donation (Dollar Amount)		
Elevator Receipt Number		
Receiving Grain Company		Station

- Credit donation to:
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Adventist Development and Relief Agency Canada         | <input type="checkbox"/> Christian Reformed World Relief Committee Canada                           | <input type="checkbox"/> Presbyterian World Service & Development                              |
| <input type="checkbox"/> Canadian Baptist Ministries                            | <input type="checkbox"/> Emergency Relief & Development Overseas (Pentecostal Assemblies of Canada) | <input type="checkbox"/> Primate's World Relief & Development Fund (Anglican Church of Canada) |
| <input type="checkbox"/> Canadian Catholic Organization for Development & Peace | <input type="checkbox"/> Evangelical Missionary Church of Canada                                    | <input type="checkbox"/> The Salvation Army  |
| <input type="checkbox"/> Canadian Lutheran World Relief                         | <input type="checkbox"/> Mennonite Central Committee  | <input type="checkbox"/> The United Church of Canada   |
| <input type="checkbox"/> Christian and Missionary Alliance in Canada            | <input type="checkbox"/> Nazarene Compassionate Ministries Canada                                   | <input type="checkbox"/> World Relief Canada   |
|   |   | <input type="checkbox"/> General Account   |

For more information, contact Canadian Foodgrains Bank at 204.944.1993 or Toll free at 1.800.665.0377. For online information visit our website at [www.foodgrainsbank.ca](http://www.foodgrainsbank.ca)

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